



**Warden, Treasurer and Clergy Meeting**  
**March 21 2024**      **58<sup>th</sup> Meeting**

Do ye indeed speak righteousness, O congregation? (*Psalms 58*)

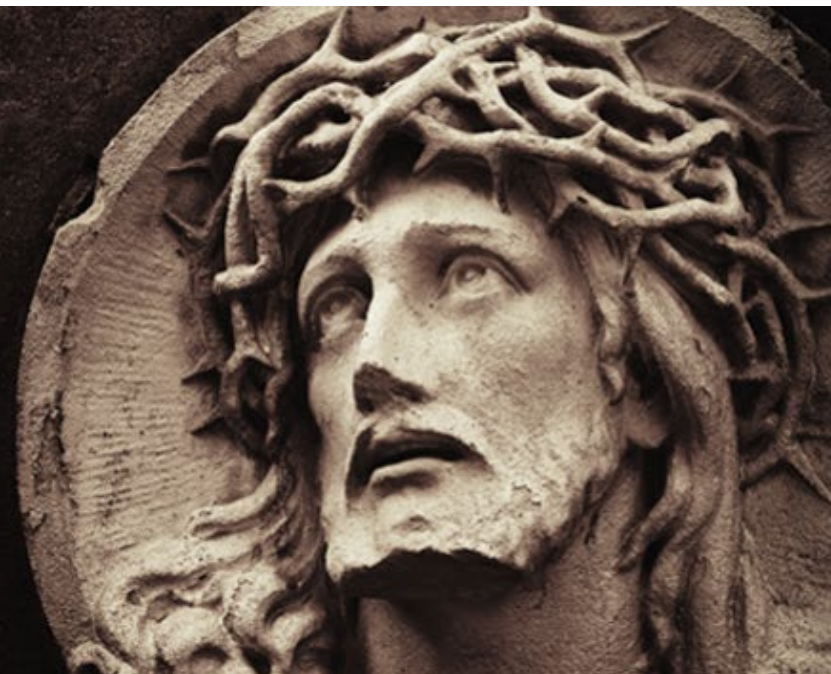
A photograph of two hands raised in prayer, holding a glowing white cross. The hands are silhouetted against a bright, orange and yellow sunset sky with scattered clouds. The sun is visible through the cross, creating a lens flare effect. The overall mood is spiritual and hopeful.

# Opening Prayers

## Bishop William Cliff

# *From The Bishop's Office*

Bishop William Cliff  
**Lenten Reflections**



# Topics Today



Bishop's  
Update



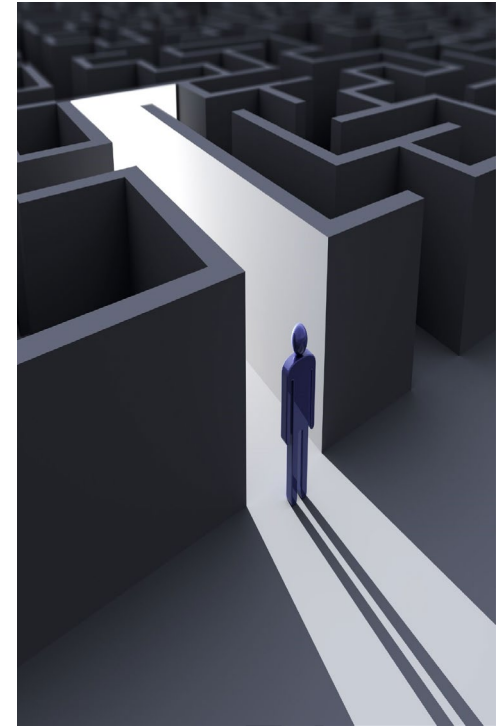
Safe Church-  
Police  
Record  
Checks



Finance  
Updates



Q&A



# Safe Church

As part of the evolution of the “Screening in Faith” process and policy to “Safe Church” the process for Police Record Checks has been updated.

- Simplicity
- Cost
- Consistency

# Safe Church - PRC

## **Parish Process:**

Appoint a point person in charge of background checks in each church, a screening in faith coordinator (SFC).

The SFC should identify high-risk ministries and direct those involved to apply for an XpressChek background check either on the diocesan website (Www...) or in person at the DEO's office. If a person does not want to do it through the diocese, they are welcome to get their own from the local police station and present the SFC with an original copy of the background check.

The SFC then sends a scanned copy either by mail or by email to the office of the DEO of the Anglican Diocese of Ontario.

# Safe Church - PRC

## Cost

The cost of XpressChek is \$25.00+HST for volunteers and \$29.00+HST for clergy and employees. Once the background check is processed, the parish will be invoiced on their monthly account.

The Parish can cover this cost by:

- a. Paying each invoice billed to the Diocese without cost to the individual.
- b. Collecting the funds from the individual(s) involved.

# Safe Church - PRC

## **Diocesan process**

The DEO will receive the information for each person applying for XpressChek via their email.

Input information into the XpressChek website and submit the application.

Once the background check is received the following process will be executed If the background check shows nothing of concern. File the background check (Either be kept on the XpressChek website securely, or in printed copy secured filed).

Inform the parish that the background check has returned and there is “nothing of concern.”

# Safe Church - PRC

## Diocesan process

If the background check shows something of concern.

DEO informs the parish priest, **not the SFC.**

Along with the DEO the parish priest and wardens present the report to the said individual.

Based on the conversation and at the discretion of both the priest and the DEO the person is either removed from the position or is given the position. This meeting and decision should be documented and kept on file of the parish

# Finance Update

March 21, 2024

# 2023 Audit

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2023 Audit is in the final stages

- Expected to come to Synod Council on April 2

Consolidated Financial Statements

Report from the Auditor

Report from the Audit Committee

# **2023 T4s**

Issued before the End of February

T1223's (Clergy Residence Deduction)

# 2023 Church Financial Reports

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Parish Information Return is a canonical requirement

## Online Parish Information Report

- Copy of Report to Vestry, including Financials Statements
- Approved by Vestry

2023 Financial information is the input to the 2025 CMM Calculation

# 2024 CMM

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No change in rules of percentage (20%)

Calculation of 2024 CMM is based on 2022 Financial Data

Some churches have

- Completed the Excel based tool
- Provided 2022 data along with a request for the diocesan staff to complete
- Training Session on the “Simplified Online Form” in April/May

Currently charging Monthly CMM based on 2023 level

- Will adjust as 2024 Greensheets are reviewed (or completed)

# **2024 Insurance**

Packages just received - under review

Target is to get the Invoices and packages out with the March Statements (April)

Provincial working group



OTHER  
KEY  
ITEMS

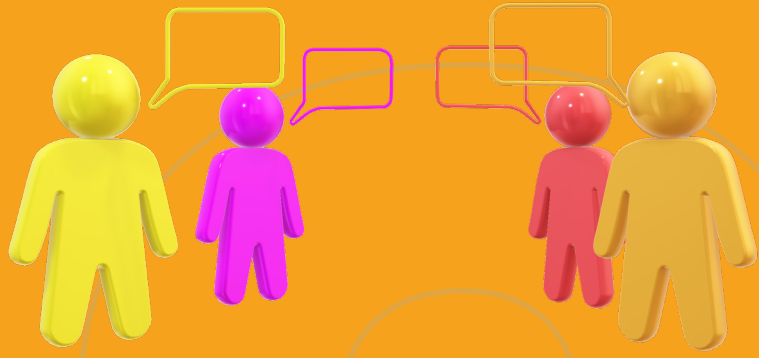
- 2023 T3010's are due within 6 months of fiscal year end
  - End June 2024
  - Parish Responsibility
- Bereavement Authority of Ontario
  - ALR 1 and ALR 2 due End March



# NEXT MEETING

THURSDAY  
JUNE 20TH  
2PM

ONGOING PLANNING:  
THIRD THURSDAY OF THE  
LAST MONTH OF EACH  
QUARTER



**QUESTIONS?**

